

Cheverell Magna Parish Council

Locum Clerk: Heather Parks FSLCC

2(B) Prestbury Drive Warminster

BA12 9LB

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27th February 2023

**Agenda for the Meeting of
Cheverell Magna Parish Council
to be held at
The Pavilion, Witchcombe Lane, Great Cheverell SN10 5TJ
Monday 6th March 2023
at 7-30pm**

Membership: Councillors A Alexander, S Burgess, R Gray, R Hayward, L Jones, P Stevens (Chairman), S Thomson (Vice Chairman).

You are **summoned** to attend a meeting of Cheverell Magna Parish Council for the purpose of transacting the following business.



Heather Parks FSLCC
Locum Clerk

1 Apologies

To receive apologies for those unable to attend

Standing Orders will be suspended to allow for public participation

2 Public Participation

2.1 To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.

2.2 To receive any petitions or deputations

Standing Orders will be reinstated following public participation

3 Declarations of Interest

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011

4 Chair's announcements

To Note any items announced by the Chair.

5 Minutes

5.1 To approve as a correct record the minutes of the meeting held on 6th February 2023 previously circulated.

5.2 To Note any matters arising from the minutes of the meeting held on 6th February 2023

6 Financial Information

6.1 Payments for approval:

Chq 300110 W Rogers £220

Chq 300111 H Parks January invoice

Chq 300112 HMRC Tax & NI January invoice

Chq 300113 Pavilion Trust £16.00 March meeting

6.2 Locum Clerk – Invoice

Members to approve the Locum Clerk's invoice for February which has been circulated to Parish Councillors. **For Decision**

6.3 Management Accounts

Members to note the management accounts to date. Attached is a copy of the current cash book and management account position. In addition, the reconciliation to the bank statements is attached. One member to sign for verification.

6.4 Ear Marked Reserves

To discuss the likely year-end figures and what funds should be set aside in Ear Marked Reserves for future projects. Please see the Clerks report attached. **For decision.**

7 Planning Applications – full details of planning applications submitted, and decisions made on all applications since the last meeting, are attached for reference.

7.1 Members to comment on the following:

None

7.2 Members to ratify the comments made on the following applications dealt with by email:

PL/2023/00965 Notification of proposed works to trees in a conservation area

ORCHARD ACRE, LOW ROAD, LITTLE CHEVERELL, DEVIZES, SN10 4JU

Common Beech (T1) - reduce crown by 3/4m to previous reduction points Common Beech

(T2) - cut back limbs to suitable growth points to clear wires by 1/2m Ash (T3) - dead. Fell to

ground level. [https://development.wiltshire.gov.uk/pr/s/planning-](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019q7MG)

[application/a0i3z000019q7MG](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019q7MG)

No Objection

8 Play Area

A second quote for Wet Pour has been received from Kevin Holmes at a total £1097.00 + VAT.

The first quote from Redlynch Leisure was £2080 + VAT and an additional £2090 + VAT to add 55 metres of compete soft edge repair.

Copies of both quotations are attached **for discussion and decision.**

9 Notice Board

Further quotations have been established for a new notice board. The Clerk is providing the following:

- Greenbarnes Ltd Two Bay 4xA4 man made timber noticeboard £1744.94 + VAT which includes delivery. Expected delivery 8-10 weeks.
- Fitzpatrick Woolmer Single opening 4xA4 magnetic recycled plastic £1180 + VAT includes delivery.
- The Parish Notice Board Company Classic range Aluminium, choice of colours, 2xA2 opening doors, magnetic backboard. £680 + VAT plus delivery £75 + VAT. if you would like a third panel, this would be £895 + VAT. Lead times 35 – 42 days. Choice of colours.

Consideration to be given for deposits which are usually 50% or full payment up front.

For discussion and decision.

10 Community Asset Registration

Members to ratify the decision to respond to Alex Morgan regarding the register of The Bell as a Community Asset. This was to confirm endorsement of the application but not take part in the preparation of the application itself. See letter attached. For ratification

11 Events 2023

Members to discuss the proposed events for the year.

Defibrillator training – the training session has been booked for Thursday 14th September starting at 7pm and is open to the public. **To Note.**

Coronation Event – update from Councillors Stevens and Burgess.

Councillor Hayward is requesting funds to provide tea and cake to every member of the village, approximately £400.

In addition, the underspend from the jubilee party is £520 and this should be set aside for the celebrations, taking into account that Purple Fish cost is £750.

For decision.

Craft Fair – Booked for 16th September at The Pavilion. There is a booking in the evening starting at 7-30pm but it is expected that the event will have finished by then.

Best Kept Village competition – Please find attached the invitation to enter the annual competition. Do members wish to put together an application? **For discussion and decision.**

Keep Britain Tidy

This year's campaign starts on 17th March – 2nd April. Are there any plans for the village to take part?

For discussion and decision.

12 Grounds Maintenance Specification

The Clerk has provided a tender specification to be submitted to interested parties to quote for provision of a service for 2023-2024 Starting from 1st April 2023. Please see attached maps and relevant specification for each area.

The Clerk has included Victoria Park to assess members approach to areas on the estate. Should this be considered, detail can be added to the map after discussion.

For decision.

13 Staffing

Members to approve the appointment of Jacqueline Abbott to the post of Parish Clerk and RFO wef 1st March 2023. Pay scale is SCP 21 on annual hours of 360 per year, and an annual salary of £5407.20 with a working from home allowance of £14 per month. Details of holiday allowance have been calculated and issued with the contract of employment which outlines the probation period. **For Approval**

14 Correspondence Issued to members - For Noting.

30.01.23 WALC special meeting notes – update

31.01.23 WALC January Newsletter

31.01.23 LFHIG minutes

01.02.23 Action Planning Climate Change

03.02.23 Wiltshire Council Newsletter

06.02.23 Danny Kruger MP – response re 5 Year Land Supply

07.02.23 Wiltshire Council Briefing note 23-03 End of Covid Booster Vaccine Campaign

07.02.23 Wiltshire Council Briefing note 24-03 Community Governance Review

16.02.23 PCC notice – upgrade of Melksham custody suite

17.02.23 DTE Landmarc HQ – road closure notices

22.02.23 Promotional material for Coronation weekend

23.02.23 Area Board agenda

23.02.23 Keep Britain Tidy campaign

24.02.23 Wiltshire News

24.02.23 Community Matters

25.02.23 Coronation celebrations info

Name authority: Cheverell Magna Parish Council

Bank Reconciliation

Prepared by (Name and Role): Heather Parks Locum Clerk

Date: 23.02.23

				£	£
Current Account	CMPC	15.02.23		7,182.62	
		15.02.23		19,590.71	
				26,773.33	

Less: outstanding items @ 22.02.23

300103				(196.00)	
300108				(48.00)	
300109				(419.82)	
300113				(16.00)	
				(679.82)	

Add: unbanked income @ 23.02.23

				26,093.51	

Net

Less Reserves

General				3,137.76	
Earmarked					
Victoria Park Mower				4,500.00	
Environmental Enhancements				3,000.00	
Community				382.67	
Play Park				8,410.74	
Total				19,431.17	6,662.34 Net

Opening Balance at 1 April 2022

					£ 3,857.85	£ 19,481.12	£ 23,338.97	£ 23,338.97
01.04.22	Main Grants	Nat Lottery for Jubilee Picnic			£ 1,100.00		£ 1,100.00	£ 24,438.97
04.04.22	K Porter	Refreshments for Litter Pick	300081 14.04.22	-£	33.99		-£ 33.99	£ 24,404.98
04.04.22	Pavillion Trust	Hire of Pavillion	300082 05.08.22	-£	32.00		-£ 32.00	£ 24,372.98
04.04.22	Communicorp	Freedom Scroll	300078 05.05.22	-£	100.56		-£ 100.56	£ 24,272.42
11.04.22	C Hardwick	IT Support	S/O 11.04.22	-£	28.00		-£ 28.00	£ 24,244.42
25.04.22	Wiltshire Council	Precept	25.04.22	£	6,674.00		£ 6,674.00	£ 30,918.42
04.04.22	idverde	Grounds Maint & Play Inspection feb & mch	300079 10.05.22	-£	839.64		-£ 839.64	£ 30,078.78
09.05.22	C Hardwick	IT Support	S/O 09.05.22	-£	28.00		-£ 28.00	£ 30,050.78
21.04.22	idverde	Grounds Maint & Play Inspection apl	300083 25.05.22	-£	419.82		-£ 419.82	£ 29,630.96
22.08.22	WALC	1 Subscription	300084 30.09.22	-£	243.32		-£ 243.32	£ 29,387.64
22.08.22	Auditing Solutions	2 Internal Audit	300085 27.09.22	-£	216.00		-£ 216.00	£ 29,171.64
22.08.22	idverde	3 Grounds Maint & Play Insp Apl,	300086 01.09.22	-£	1,679.28		-£ 1,679.28	£ 27,492.36
22.08.22	idverde	4 Grounds Maint & Play Insp May	300086 01.09.22	-£				£ 27,492.36
22.08.22	idverde	5 Grounds Maint & Play Insp June	300086 01.09.22	-£				£ 27,492.36
22.08.22	idverde	6 Grounds Maint & Play Insp July	300086 01.09.22	-£				£ 27,492.36
23.08.22	Business Services a	7 Insurance	300087 30.08.22	-£	465.62		-£ 465.62	£ 27,026.74
23.08.22	H Parks	8 Locum Clerk June	300088 24.08.22	-£	108.90		-£ 108.90	£ 26,917.84
23.08.22	H Parks	9 Locum Clerk July	300088 24.08.22	-£	521.50		-£ 521.50	£ 26,396.34
23.08.22	HMRC	10 Tax & NI June & July	300089 30.08.22	-£	152.00		-£ 152.00	£ 26,244.34
21.09.22	Wiltshire Council	Precept		£	6,674.00		£ 6,674.00	£ 32,918.34
22.09.22	H Parks	11 Locum Clerk August	300090 05.10.22	-£	607.89		-£ 607.89	£ 32,310.45
03.10.22	HMRC	12 Tax & NI August	300091 12.10.22	-£	145.40		-£ 145.40	£ 32,165.05
22.09.22	Playsafety	13 ROSPA Inspection	300092 11.10.22	-£	109.20		-£ 109.20	£ 32,055.85
22.09.22	Pavillion Trust	14 Jubilee Celebrations	300093 27.10.22	-£	589.74		-£ 589.74	£ 31,466.11
09.06.22	C Harwick	IT Support	S/O 09.06.22	-£	28.00		-£ 28.00	£ 31,438.11
09.07.22	C Hardwick	IT Support	S/O 11.07.22	-£	28.00		-£ 28.00	£ 31,410.11
09.08.22	C Harwick	IT Support	S/O 09.08.22	-£	28.00		-£ 28.00	£ 31,382.11
09.09.22	C Hardwick	IT Support	S/O 09.09.22	-£	28.00		-£ 28.00	£ 31,354.11
30..06.22	Bank Charges	15 Bank Charges	Auto 30.06.22	-£	18.00		-£ 18.00	£ 31,336.11
25.10.22	H Parks	16 Locum Clerk September	300095 01.11.22	-£	296.51		-£ 296.51	£ 31,039.60
13.10.22	HMRC	17 Tax & NI September	300094 21.10.22	-£	73.74		-£ 73.74	£ 30,965.86
25.10.22	idverde	18 Grounds Maint & Play Insp September	300096 03.11.22	-£	419.82		-£ 419.82	£ 30,546.04
25.10.22	idverde	19 Grounds Maint & Play Insp October	300096 03.11.22	-£	419.82		-£ 419.82	£ 30,126.22
30.09.22	Interest	Credit Interest	30.09.22			£ 29.49	£ 29.49	£ 30,155.71
30.09.22	Bank Charges	Bank Charges	Auto 30.09.22	-£	18.00		-£ 18.00	£ 30,137.71
10.10.22	C Hardwick	IT Support	S/O 10.10.22	-£	28.00		-£ 28.00	£ 30,109.71
28.10.22	H Parks	20 Locum Clerk October	300097 01.11.22	-£	582.40		-£ 582.40	£ 29,527.31
28.10.22	HMRC	21 Tax & NI October	300098 09.11.22	-£	145.60		-£ 145.60	£ 29,381.71
05.12.22	idverde Ltd	22 Grounds Maint & Play Insp November	300099 16.12.22	-£	419.82		-£ 419.82	£ 28,961.89
05.12.22	H Parks	23 Locum Clerk November	300100 07.12.22	-£	642.64		-£ 642.64	£ 28,319.25
05.12.22	HMRC	24 HMRC November	300101 14.12.22	-£	145.20		-£ 145.20	£ 28,174.05
05.12.22	H Parks	25 Non Tax Items September 22	300102 07.12.22	-£	20.25		-£ 20.25	£ 28,153.80
04.04.22	District Link	Grant for 2021 not sent nor in cashbook	300080 04.04.22	-£	50.00		-£ 50.00	£ 28,103.80
06.07.22	ICO	ICO subscription	D/D 06.07.22	-£	35.00		-£ 35.00	£ 28,068.80
09.11.22	C Harwick	IT Support	S/O 09.11.22	-£	28.00		-£ 28.00	£ 28,040.80
29.12.22	Pavillion Trust	26 Outstanding Invoices 2021	300103	-£	100.00		-£ 100.00	£ 27,940.80
29.12.22	Pavillion Trust	27 Hire of Pavillion 07.04.22	300103	-£	16.00		-£ 16.00	£ 27,924.80
29.12.22	Pavillion Trust	28 Hire of Pavillion 27.04.22	300103	-£	16.00		-£ 16.00	£ 27,908.80
29.12.22	Pavillion Trust	29 Hire of Pavillion 06.07.22	300103	-£	16.00		-£ 16.00	£ 27,892.80
29.12.22	Pavillion Trust	30 Hire of Pavillion 22.08.22	300103	-£	16.00		-£ 16.00	£ 27,876.80
29.12.22	Pavillion Trust	31 Hire of Pavillion 03.10.22	300103	-£	16.00		-£ 16.00	£ 27,860.80
29.12.22	Pavillion Trust	32 Hire of Pavillion 05.12.22	300103	-£	16.00		-£ 16.00	£ 27,844.80
29.12.22	idverde	33 Grounds Maintenance & Play Inspec Dec	300104 23.01.23	-£	419.82		-£ 419.82	£ 27,424.98
30.06.22	Interest					£ 16.81	£ 16.81	£ 27,441.79
01.01.23	H Parks	34 Locum Clerk December	300105 11.01.23	-£	817.53		-£ 817.53	£ 26,624.26
01.01.23	HMRC	35 HMRC December	300106 17.01.23	-£	182.60		-£ 182.60	£ 26,441.66
09.12.22	C Hardwick	IT Support	S/O	-£	28.00		-£ 28.00	£ 26,413.66
09.12.22	VAT	VAT refund		£	1,297.46		£ 1,297.46	£ 27,711.12
31.12.22	Bank Charges	Charges	Auto 31.12.22	-£	18.00		-£ 18.00	£ 27,693.12
09.01.23	SSE	Wayleave	Post 25.01.23	£	26.00		£ 26.00	£ 27,719.12
11.01.23	P Fox	36 Hedge Maintenance	300107 09.02.23	-£	6.63		-£ 6.63	£ 27,712.49
06.02.23	Pavillion Trust	37 Hire of Pavillion 09.01.23	300108	-£	16.00		-£ 16.00	£ 27,696.49
06.02.23	Pavillion Trust	37 Hire of Pavillion 23.01.23	300108	-£	16.00		-£ 16.00	£ 27,680.49
06.02.23	Pavillion Trust	37 Hire of Pavillion 06.02.23	300108	-£	16.00		-£ 16.00	£ 27,664.49
06.02.23	idverde Ltd	38 Grounds Maintenance & Play Inspec Jan	300109	-£	419.82		-£ 419.82	£ 27,244.67
06.02.23	W Rogers	39 Storage unit cleaning	300110 13.02.23	-£	220.00		-£ 220.00	£ 27,024.67
06.02.23	H Parks	40 Locum Clerk January	300111 09.02.23	-£	745.65		-£ 745.65	£ 26,279.02
06.02.23	HMRC	41 HMRC January	300112 15.02.23	-£	176.80		-£ 176.80	£ 26,102.22
09.01.23	C Hardwick	IT Support	S/O	-£	28.00		-£ 28.00	£ 26,074.22
31.12.22	Interest					£ 63.29	£ 63.29	£ 26,137.51
09.02.23	C Hardwick	IT Support	S/O	-£	28.00		-£ 28.00	£ 26,109.51
06.03.23	Pavillion Trust	42 Hire of Pavillion 06.03.23	300113	-£	16.00		-£ 16.00	£ 26,093.51

Cheverell Magna Parish Council

Management Accounts for period ending 31 March 2023

	Year to 31/03/2022	Budget to 31/03/2023	Actual to 31/03/2023	Variance to Bud	Explanation	Budget 2022/23
Receipts						
Precept	-£	13,322.00	-£ 13,348.00	-£ 26.00		£ 13,322.00
Interest			-£ 109.59	-£ 109.59		
Other income			-£ 1,100.00	-£ 1,100.00		
SSE Sub station			-£ 26.00	-£ 26.00		£ 26.00
VAT Refunded			-£ 1,297.46	-£ 1,297.46		
Total Receipts	-£	13,322.00	-£ 15,881.05	-£ 2,559.05		£ 13,348.00
Payments						
VAT paid			-£ 753.90	£753.90		
Salary	-£	5,000.00	-£ 3,964.90	-£1,035.10		£ 5,000.00
Audit fees	-£	160.00	-£ 216.00	£56.00		£ 160.00
Council tax			£ -	£0.00		£ -
Insurance	-£	500.00	-£ 465.62	-£34.38		£ 500.00
WALC & subscriptions	-£	400.00	-£ 243.25	-£156.75		£ 400.00
Mileage			-£ 92.70	£92.70		
Administration	-£	200.00	-£ 144.91	-£55.09		£ 200.00
Bank charges	-£	72.00	-£ 54.00	-£18.00		£ 72.00
Pavilion Hire	-£	170.00	-£ 292.00	£122.00		£ 170.00
Annual Parish meeting	-£	60.00	£ -	-£60.00		£ 60.00
Website maintenance	-£	336.00	-£ 308.00	-£28.00		£ 336.00
Green space maintenance	-£	4,200.00	-£ 5,044.47	£844.47		£ 4,200.00
Playground	-£	300.00	-£ 109.20	-£190.80		£ 300.00
Maintenance			-£ 220.00	£220.00		
Trees				£0.00		£ -
S.137 Community Grants	-£	250.00	-£ 50.00	-£200.00		£ 250.00
Contingency/Prof. fees			-£ 35.00	£35.00		£ -
New assets			£ -	£0.00		
Clr Allowances & Expenses	-£	100.00	-£ 33.99	-£66.01		£ 100.00
Training	-£	1,600.00	£ -	-£1,600.00		£ 1,600.00
Unknowns			-£ 690.30	£690.30		
	£	-£ 13,348.00	-£ 12,718.24	-£629.76		£ 13,348.00
Surplus/(Defecit)	£ 22,706.33	£ 26.00	-£ 3,162.81			£ -
Opening reserves			£ 23,338.97			
Closing Reserves	£ 22,706.33		£ 20,176.16			

This report to members of the parish council is to ascertain performance of the budget in 2022-2023 and where funds can be set aside for future projects.

Underspend:			
Training	1,600.00	Audit fees	56.00
Community grants	50.00	Mileage	100.00
Playground	100.00	Venue Hire	106.00
Annual Parish Meeting	60.00	Green Space Maint	844.00
Subscriptions	150.00	Maintenance	220.00
		Prof fees	35.00
Total	1,960.00	unknowns	690.00
		Total	2,051.00

VAT to be repaid

894.00 Feb and March payments to idverde included

The jubilee underspend was £510 which should be transferred into an ear marked reserve for the Coronation

Wages will overspend as there are two months to pay the Locum Clerk and also start the salary payments for the new Clerk.

Overspend will come from general reserves.

Reserves:

Victoria Park Mower	4,500.00	plans should be made to settle the requirement of a mower and discuss with Area Board
Environmental enhancements	3,000.00	Notice board could come from this area
Community	383.00	Suggest this is added to the Coronation fund
Play park	8,410.00	
General Reserve	3,873.00	

Total

20,166.00

Bank Balances:

Feb-23

26,773.00

Cheverell Magna PC – 7

Planning No	Description	Date reply due back to Wilts Council	Decision	Case Officer	Wiltshire Council decision
PL/2022/05110	Householder planning permission Replacement extensions, garage and alterations Belle Ville, 21 High Street, Great Cheverell, SN10 5TH https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000018aYQT	01.09.22	Meeting No Objection	Meredith Baker	
PL/2022/08988	Hedgerow removal notice GREAT CHEVERELL, DEVIZES, SN10 5TP Removal of hedge either side of field entrance (20m) to allow machinery access into field https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000019ACGn	13.12.22	Meeting No objection subject to the hedgerow being reinstated after completion	David Wyatt	
PL/2022/06632 Third Submission	Listed building consent (Alt/Ext) Replacement extensions, garage and alterations Belle Ville, 21 High Street, Great Cheverell, SN10 5TH https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000018dpvA	03.01.23 07.02.23	Meeting Extension to 10 th January No objection Meeting Feb No Objection	Meredith Baker	
PL/2022/05110 Third Submission	Householder planning permission Replacement extensions, garage and alterations Belle Ville, 21 High Street, Great Cheverell, SN10 5TH https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000018aYQT	03.01.23 07.02.23	Meeting Extension to 10 th January No Objection Meeting Feb No objection	Meredith Baker	

Planning No	Description	Date reply due back to Wilts Council	Decision	Case Officer	Wiltshire Council decision
PL/2022/09818	<p>Full planning permission The Barn, Mill Farm, Cheverell Green Road, Great Cheverell, SN10 5UP Change of use of existing offices and storage buildings into a single residential unit; the removal of timber structures and the provision of new garages; associated works. Amended design following extant approval PL/2021/09782 for the same form of development. https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019BuBM</p>	01.02.23	Email No Objection	Jonathan James	Approve with conditions
PL/2022/09110	<p>Full Planning Permission Address: Marshfield, 85 High Street, Great Cheverell, SN10 5XR Proposal: Demolition of existing bungalow and erection of 2 new bungalows https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019AMe3</p>	16.02.23	Meeting Objection	Meredith Baker	
PL/2023/00570	<p>Notification of proposed works to trees in a conservation area. 106 HIGH STREET, GREAT CHEVERELL, SN10 5XR T1 Cypress - Remove (fell) to near ground level. T2 Birch - Remove (fell) to near ground level and treat stump to inhibit regrowth. TG1 Cypress - Remove (fell) to near ground level. as per attached Arborist Report https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019pOhE</p>	17.02.23	Meeting No objection	Beverley Griffin	No Objection
PL/2023/00668	<p>Householder planning permission Extension to first floor bedroom 59 HIGH STREET, GREAT CHEVERELL, DEVIZES, SN10 5TH https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019peCb</p>	03.03.23	Meeting Objection	Jane Sanger	

Planning No	Description	Date reply due back to Wilts Council	Decision	Case Officer	Wiltshire Council decision
PL/2023/00965	<p>Notification of proposed works to trees in a conservation area ORCHARD ACRE, LOW ROAD, LITTLE CHEVERELL, DEVIZES, SN10 4JU</p> <p>Common Beech (T1) - reduce crown by 3/4m to previous reduction points Common Beech (T2) - cut back limbs to suitable growth points to clear wires by 1/2m Ash (T3) - dead. Fell to ground level. https://development.wiltshire.gov.uk/pr/s/planning-application/a013z000019q7MG</p>	03.03.23	Email No Objection	Beverley Griffin	

Agenda for the next meeting will be issued on 27.02.2023

From: kevin holmes <kevin@alvianltd.co.uk>
Sent: 07 February 2023 07:53
To: parishcouncil@greatcheverell.org
Cc: lin alvian; Leighton Holmes
Subject: Cheverell Magna Parish Council Quotation for Web Pour repairs

Hi Heather

Please find the attached quotation all works to be carried out at the same visit
Shrinkage Gaps - may not be a long term fix as it can sometimes open up again

Gates

Cut back Prime and infill with black Rubber epdm 100mm x 2m x 2

Climbing Frame

Cut back Prime and infill with black Rubber epdm 3.5m x 1 x 100mm

Swings

Cut back Prime and infill with black Rubber epdm 100mm x 1m

Remove and environmentally dispose of removed rubber

Total £ 192.00

Bars

To supply and lay

6m2 grasslok Rubber mats & Mesh

Top soil and seed

Total £210.00

Total materials £402.00

Total Labour inc Travel Etc £695.00

Project Total £1097.00 + Vat

any questions then please come back to me

Regards

Kevin

Kevin Holmes

Director

Alvian Ltd

Mobile 07880 710483

On 06/02/2023 21:26 GMT kevin holmes <kevin@alvianltd.co.uk> wrote:

Hi Heather

Yes Leighton went early this morning do you need a quote to make good the fence as well

Regards

Kevin

On 06/02/2023 11:21 GMT parishcouncil@greatcheverell.org wrote:

Dear Kevin

I wondered if you had managed to get out to Cheverell Magna to look at the playing field? We are trying to plan work in for the site as the better weather

Dear Heather,

Thank you for your enquiry. Please see below for your Play Area Patch Repairs Quotation:

Removal of damaged and decoloured green patched areas on the Climb Unit. Repair with 6m2 new black wetpour.	£780.00
Removal of damaged and decoloured green patched areas on the Slide Unit. Repair with 5m2 new black wetpour.	£550.00
Repair of 15 linear metres of splitting though from gate-to-gate.	£450.00
Removal of damaged uplifting areas around both gates. Repair with 2m2 new black wetpour.	£300.00
Total cost for full works.	£2080.00
Additional Pricing Should you require	
55 linear metres of compete soft edge repair. – Joining the rubber to top of the PCC edging around the area.	£2090.00
Total cost for full works, including patch repairs.	£4170.00

We would be delighted to carry out these works for you. Our workforce operate out of the Winchester area and our office is situated in Fordingbridge.

Please note prices exclude VAT.

Please refer to our Terms & Conditions below.

Kind regards,

Josh Coles



CHEVERELL MAGNA PARISH COUNCIL

*Locum Clerk
2(B) Prestbury Drive
Warminster
Wilts BA12 9LB
Tel: 07970780424
Email: parishcouncil@greatcheverell.org*

26 February 2023

Dear Alex

Further to your attendance at the parish council meeting on Monday 6th February, I can confirm that Cheverell Magna parish council endorse and support your proposal to make an application for the village public house, 'The Bell', to be registered as an asset of community value with Wiltshire Council.

As you stated at the meeting, you are happy to complete the required paperwork and submit the application, so at this stage the parish council endorse the application but will not take part in any preparation of the paperwork required.

Yours Sincerely



Heather Parks FSLCC
Locum Clerk



The Workshop
Winnington Avenue
Northwich
Cheshire
CW8 4EE
tel: 01606 871188
email: info@parishnoticeboards.co.uk
www.parishnoticeboards.co.uk

Heather Parks
Email quote: parishcouncil@greatcheverell.org
Tel: 07970 780424

20th February 2023

Ref: cheverell magna pc

Dear Heather,

Many thanks for your recent enquiry please find detailed below your quotation for the noticeboard you require

NOTICE BOARD "classic" range

Supply 3mm thick flat solid plate aluminum sign to approx. size 1100mm x 850mm with shaped top. The aluminum sign would be vinyl coated to a background colour of your choice (powder coated grey to rear) and vinyl lettering then applied to agreed wording. Attached to each notice board are 2 x A2 sized poster display cases (display area 594mm x 420mm). The poster cases are weatherproof, manufactured from aluminum with a magnetic insert panel. They have a full-length hinge and lockable doors with a poly-carbonate front protection panel and secured with an allen key bolt. Sign to be mounted onto 2 x 76mm diameter 3.0m long powder coated to match aluminum posts. The posts come supplied with end caps and channel clip fixings.

The price for the above comes to

£680.00 + vat

Delivery Options

Standard (specified day between 8.30am & 5.00pm) comes to £75.00 + vat

Lead times are currently 35-42 working days. All above prices are exclusive of VAT. This quote is valid for 30 days

Payment terms are a 50% deposit, by cheque (made payable to "The Parish Notice Board Company"), BACS or debit card with confirmation of order, and the balance due within 7 working days of receipt of goods.

I trust the above is acceptable but should you have any queries relating to the above quote and/or designs please do not hesitate to contact me. I look forward to receiving your enquiry/order in due course

Many thanks

SD Johnson

Simon Johnson
Managing Director



DATE : 20-02-23

SCALE : 1:10

REF : cheverell pc

TITLE : PROPOSED 'CLASSIC' RANGE 1100mm x 850mm ALUMINIUM
NOTICEBOARD WITH 2 x A2 POSTER DISPLAY CASES
MOUNTED ONTO ALUMINIUM POSTS



Greenbarnes Ltd.

Heather Parks
Cheverell Magna Parish Council

QUOTATION

Ref No. 27256/1
Dated 09/02/2023
Contact Heather Parks
Tel
Fax
Mobile 07970 780424

Dear Heather,

Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

Re : PDN 2-bay, 4A4 Man-made Timber Noticeboard with Posts

Item	Qty	Ref Code	Description	Unit Price	Total
A	1	PDN	Two Bay 4 x A4 Portrait Man-Made Timber Noticeboard (O/a size 1270mm wide x 848mm high) Both Bays Poly Glazed/Lockable	£977.45	£977.45
B	2	MPPSN	Magnetic Panel for PSN MmT Board in Black Supplied with MD2/P 20mm Magnetic Discs (pack of 12) White	£97.27	£194.54
C	1	PHDN	Header For Two Bay 4A4 Portrait Man-Made Timber Noticeboard, Straight Pattern 95mm	£67.30	£67.30
D	27	SLP	Signwriting for MmT headers, Cost per character in vinyl lettering. CHEVERELL MAGNA PARISH COUNCIL Times or Arial font ? White, Black or Gold vinyl ?	£3.28	£88.56
E	2	POSTMB	MmT Post (2500mm x 88mm square + fixings) Manchester Brown	£125.00	£250.00
F	1	DELPD4A4	Carriage Two Bay 4A4 MmT Noticeboard	£167.09	£167.09
				Sub Total	£1,744.94
				VAT	£348.99
				TOTAL	£2,093.93

Terms:

Payment: Net 30 days

Payment Methods Accepted By:

Cheques: Made payable to Greenbarnes Ltd

BACS: Metro Bank, Sort Code 23-05-80. Account No 26585244
Credit/Debit Cards accepted

VAT is charged at 20%.

Delivery: Typically expected approx 8 to 10 weeks from receipt of order.
This quotation is valid for 30 days from the date of this document.

Details and sizes as per catalogue.

Installation not included.

Line item prices exclude VAT

E & OE

OPTIONS(ex VAT): None

To order, simply ring, fax or email quoting the reference number at top of this document. Alternatively, if you need clarification, or would like to discuss or amend your requirements, please do not hesitate to contact our sales team on 01280 701093 or sales@greenbarnes.co.uk.

Yours sincerely ,

Lorna Greenaway

Heather Parks
Great Cheverell Parish Council
Woodlands
Pear Tree lane
Great Cheverell
Devizes
SN10 5TW

ESTIMATE

Ref No. MRW20689/1
Dated 09/02/2023
Contact Heather Parks
Tel 01380 816983
Fax

Further to your recent enquiry I have pleasure in submitting our estimate as follows:-

Re : Parish Noticeboard

Item	Qty	Pack	Description	Unit Price	Total
A	1	Unit(s)	Freestanding Notice Board - A2 Single Door Window Size: 634mm x 420mm Back board Size: A2 - 594mm x 420mm (4 x A4 sheets) Back board: Magnetic Material: Recycled Plastic Finish: Cedar effect	£1,005.00	£1,005.00
B	1	Unit(s)	Standard Delivery Charge - SN10 5TW	£175.00	£175.00
				Sub Total	£1,180.00
				VAT	£236.00
				TOTAL	£1,416.00

Proforma payment will be required.

Payment can be made by cheque, BACs or credit card, payable to Fitzpatrick Woolmer Design & Publishing Ltd

Cheques should be sent to the Head Office address below

Bank transfers - Sort code: 20-54-25 - Account no: 13568490

Credit card payments - contact our accounts department on 01634 711 771

Please note all estimates are valid for 30 days

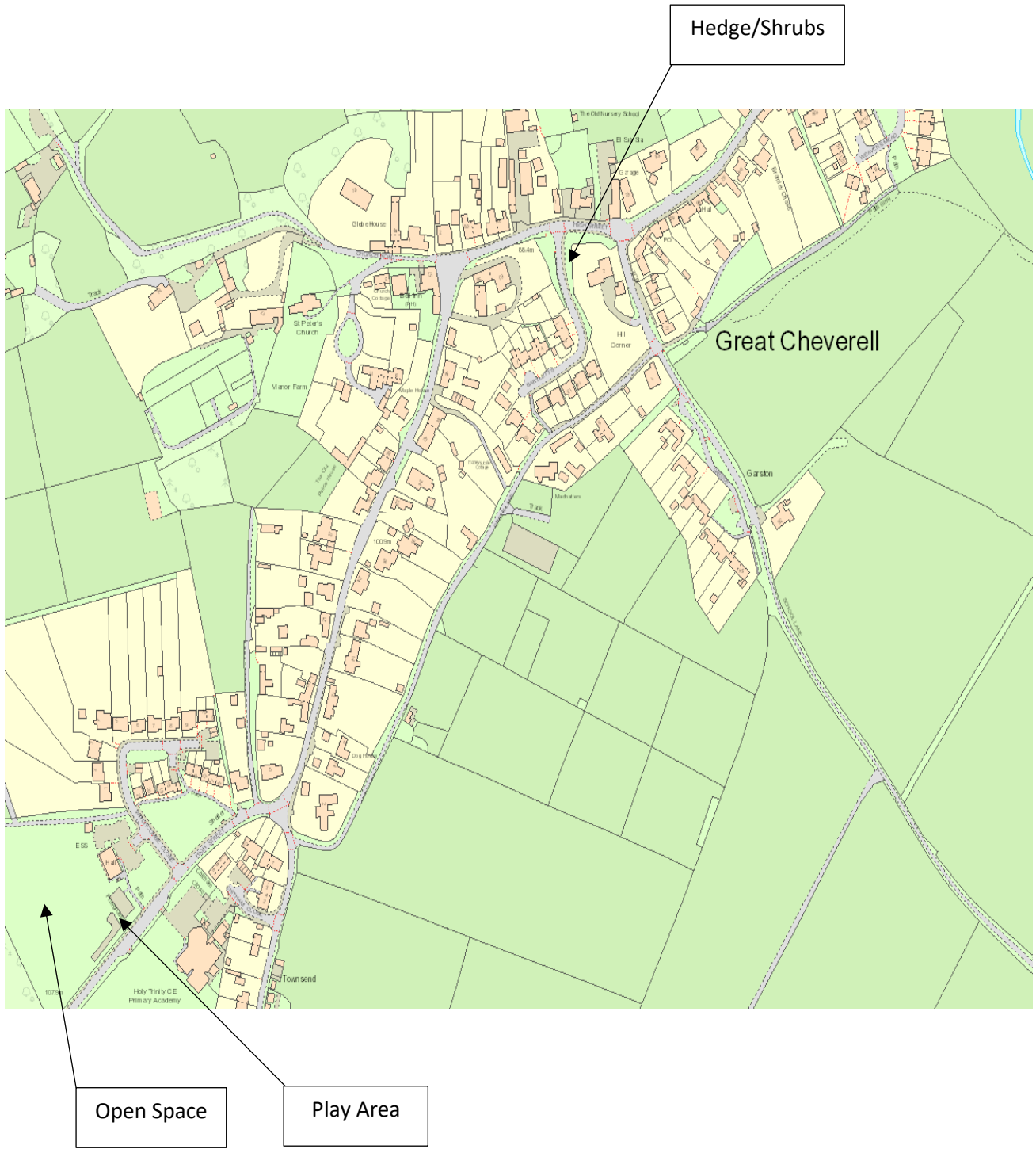
All estimates are supplied subject to Fitzpatrick Woolmer's terms and conditions

I look forward to hearing from you in due course...

Yours sincerely,

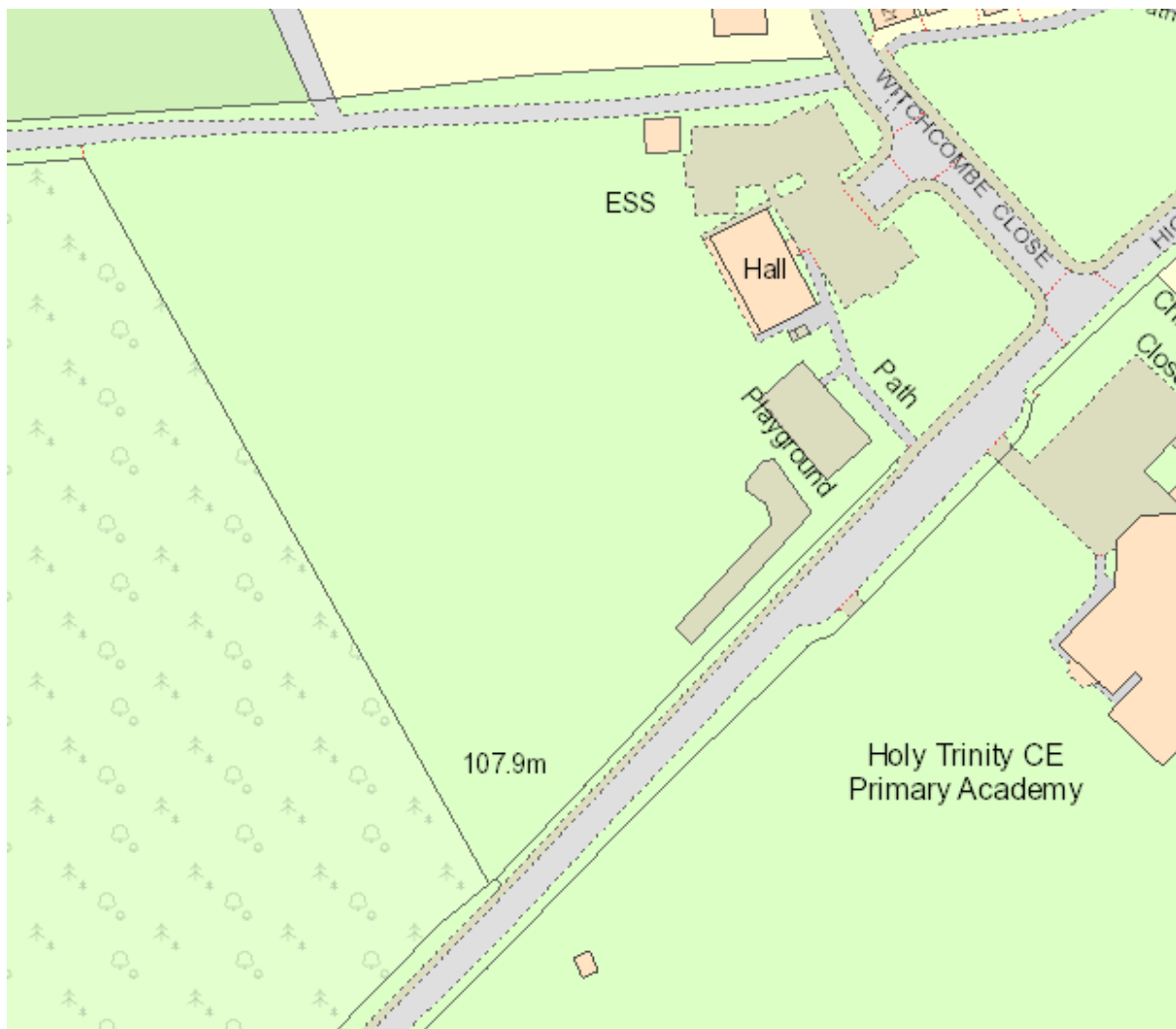
Mark Woolmer

Cheverell Magna Parish Tender



Open Space and Play Area

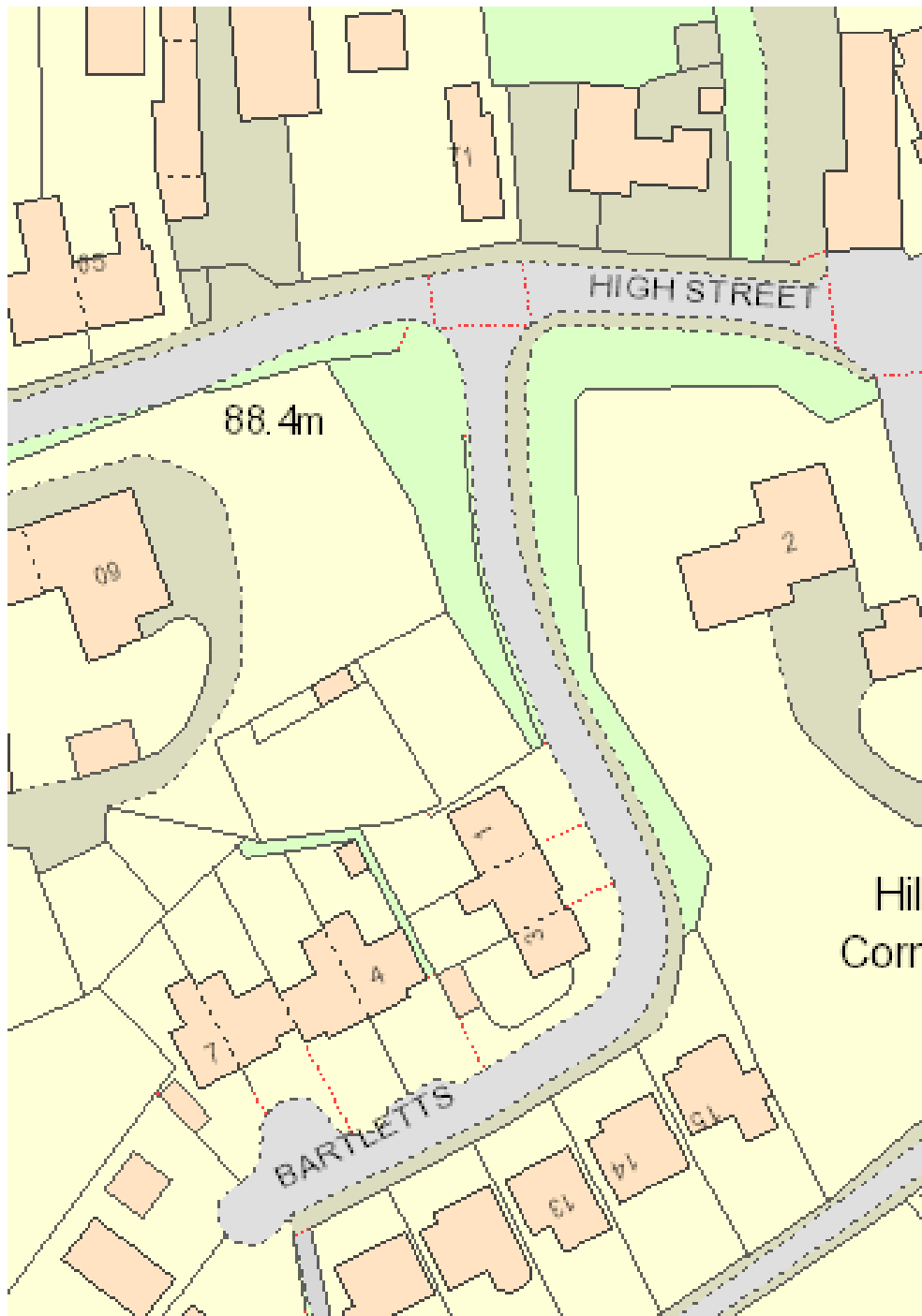
- Grass cutting (March-October 20No cuts)
- Litter Pick before mowing
- Strimming around amenity hedges and trees and adjacent to all hard landscaping/buildings at time of mowing 20No
- Flail field boundary 8No
- Hedges/Shrubs 2No



- Play Area Inspection (to include zip-wire) monthly 12 No

Bartlett

- Inspect Hedges and barge back behind footway either side of Bartletts Estate Road – Annually once a year



Victoria Park

